

**SIGN UP PACK**

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**Welcome to Sign up to Safety**

***Harnessing the commitment of staff across the NHS in England to make care safer****.*

Our vision is for the whole NHS to become the safest healthcare system in the world, aiming to deliver harm free care for every patient every time. This means taking all the activities and programmes that each of our organisations undertake and aligning them with this single common purpose.

Sign up to Safety has an ambition of halving avoidable harm in the NHS over the next three years and saving 6,000 lives as a result.

As Chief Executive or leader of your organisation, we invite you sign up to the campaign by setting out what your organisation will do to deliver safer care:

* Describe the actions your organisation will undertake in response to the five Sign up to Safety pledges (see page 3 to 5) and agree to publish this on your organisation’s website for staff, patients and the public to see. You may like to share and get feedback your pledges before you publish – we will be happy to provide this.
* If you are an acute, ambulance, community, or mental health organisation providing care for patients, commit to turn your proposed actions into a **Safety Improvement Plan** which will show how your organisation intends to save lives and reduce harm for patients over the next 3 years. Again, feedback will be available, if you wish to access it, to assist in the description of these plans.
* Within your Safety Improvement Plan you will be asked to identify the patient safety improvement areas you will focus on.

To officially sign up your organisation to the campaign, please complete the following sign up form and return via email to [signuptosafety@nhsla.com](mailto:signuptosafety@nhsla.com).



**SIGN UP FORM**

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**Organisation name:**

In signing up, we commit to strengthening our patient safety by:

* Describing the actions (on the following pages) we will undertake in response to the five campaign pledges
* Committing to turn these actions into a Safety Improvement Plan which will show how our organisation intends to save lives and reduce harm for patients over the next three years (acute, ambulance, community, mental health providers only)
* Identify the patient safety improvement areas we will focus on
* Engage our local community, patients and staff to ensure that the focus of our work reflects what is important to our community
* Make public our commitments and plans.

**Chief Executive or organisation leadership sponsor:**

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| Name | Signature | Date |

**Please tell who will be the key contact in your organisation for Sign up to Safety:**

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| --- | --- | --- | --- | --- | --- | --- |
| Title: | Professor | | First name: | Tara | Last name: | Renton |
| Email: | | Tara.renton@kcl.ac.uk | | | Job title: | Professor of Oral Surgery |

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**The five Sign up to Safety pledges**

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| **1. Putting safety first.** Commit to reduce avoidable harm in the NHS by half and make public our locally developed goals and plans  ***We will***   1. Continue to engage with national public and stakeholder consultations (including the NHS England NatSSIPs project). 2. Encourage debate and discussion with our membership about best practice concerning Patient Safety. 3. Make information and guidance on patient safety readily available to our membership. |
| **2. Continually learning**. Make our organisation more resilient to risks, by acting on the feedback from patients and staff and by constantly measuring and monitoring how safe our services are ***We will***   * 1. Encourage Oral Surgeons to follow local protocols and procedures for Correct Site Surgery.   2. Encourage Oral Surgeons to raise safety issues using local incident reporting systems in the workplace   3. Provide training for Oral Surgeons on how to assess risk and work to minimise risk in patients attending for treatment.   4. Work with members who are involved in undergraduate teaching to provide them with the teaching tools and materials to impart the principles of Correct Site Surgery within undergraduate settings. |



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| **3. Being honest.** Be transparent with people about our progress to tackle patient safety issues and support staff to be candid with patients and their families if something goes wrong ***We will***   1. Encourage members to publish their safety related work in the Oral Surgery Journal in order to develop the evolving Evidence Base for patient safety in Dentistry and Oral Surgery |
| **4. Collaborating**. Take a lead role in supporting local collaborative learning, so that improvements are made across all of the local services that patients use ***We will***   1. Work with colleagues to promote patient safety and to develop safer working practices in all relevant organisations including NHS England, PHE, NHS Education, the BDA, GDC and the Royal Colleges. 2. Encourage members to review and develop the Correct Site Surgery policies and procedures they use in their workplaces to ensure that they are fit for purpose and not ‘tick box exercises’. |



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| **5. Being supportive**. Help our people understand why things go wrong and how to put them right. Give them the time and support to improve and celebrate progress ***We will***   1. Foster and encourage an open culture of continual learning and encourage members to share their experiences in the field of patient safety so that we can develop and improve patient safety in Oral Surgery based on this valuable knowledge. 2. Highlight examples of innovative safe practices in the Oral Surgery Journal, through our newsletters and at our Annual Conference. |