



## JOB DESCRIPTION

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<b>JOB TITLE :</b>	Chair of Managed Clinical Network
<b>ACCOUNTABLE TO:</b>	<b>Chair of</b> Local Dental Network
<b>REPORT TO:</b>	Chair of Local Dental Network
<b>PROFESSIONAL LINE TO:</b>	Medical Director, NHS England in the appropriate locality
<b>TIME COMMITMENT:</b>	Up to a maximum of 2 Programmed Activities (Pas) per week (additional PAs may be required in the early stages to establish the MCN)
<b>CONTRACT PERIOD:</b>	3 years fixed term
<b>NOTICE PERIOD:</b>	3 months

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### 1. Job Purpose

NHS England has published Commissioning Guides for some of the specialties in dentistry. The intention of the Guides is to encourage improved patient experience in receiving dental care across all aspects of dentistry in primary, salaried, secondary and tertiary care.

The comprehensive integration of these services will require NHS England to establish Managed Clinical Networks (MCN) for each of the specialties that will link clinicians across all settings to provide patient-centred care throughout the clinical

pathway including improving clinical effectiveness, equity of access, efficiency and parity of outcome.

It will be the responsibility of the Chair of each Managed Clinical Network to oversee the functioning of such in line with the Terms of Reference published by NHS England. This will require close communication with identified clinicians from all aspects of dentistry who have successfully applied and been appointed to the Network.

Ultimately, the role of the MCNs, through the leadership of the Chairs, will be to ensure high quality patient care in an equitable manner across the country.

It should be appreciated that time commitments are likely to be greater in the early months during establishment of each MCN. This would need to be negotiated as required by local circumstances. Time commitments are to be reviewed and renewed on a regular basis.

It will be the responsibility of the Chair to be both aware and maintain stability of existing teaching and training taking place in secondary care environments at undergraduate, Dental Core Training (DCT) and Specialty Registrar levels.

## **2. Key Responsibilities**

### **2.1 Clinical Leadership & Collaborative Working**

- Establish and maintain an effective MCN involving all appropriate stakeholders
- Create and foster a culture of clinical engagement across the MCN
- Demonstrate clinical leadership that is central to the delivery of all commissioning activities
- Maintain the engagement of all members of the MCN in developing and implementing evidence-based pathways
- Establish effective collaborative working to ensure the Network meets local and national priorities and action plans
- Maintain effective communication with the Local Dental Network (LDN)
- Report regularly to the Local Dental Network on progress in respect of agreed workplans
- Share information, such as the establishment of improved care and pathways, with other MCNs both locally and nationally
- Ensure that each MCN member engages with a robust appraisal system specifically designed for members of the MCN that is in place through collaboration with Health Education England
- Ensure that good managerial practice is maintained in the running of the MCN, such as the organization of regular meetings, setting of agendas and release of minutes of meetings
- To adhere to the relevant professional codes of conduct

- Provide direction and support to the MCN through effective management and leadership
- Appropriate support will be provided dependent upon the development needs of the individual chair.
- The Chair working with the LDN and commissioners will undertake work, as necessary, to understand the specialist services that are currently being provided, by whom and where, along with the quality and quantity of those services.

## 2.2 Improving Quality and Outcomes

- Enable the Network to synthesise and use the information received on clinical needs assessments, service delivery, quality, treatment outcomes, cost-effectiveness and equity of access data, in order to advise the LDN and, through the LDN, NHS England, Health Education England (HEE) and Public Health England (PHE).
- Develop and improve referral management systems through effective leadership
- Assure an appropriate and effective quality assurance programme is in place at all times
- Communicate with the LDN and, through the LDN, HEE where a need for further education has been identified
- Encourage the MCN to develop more flexible and efficient use of the clinical skills available within the specialty through identifying potential improvements and recommending change to the LDN and commissioners where it is considered beneficial
- Enable and assure that the MCN implements systems to benchmark provider performance using audit and outcome measures
- Encourage and lead on the use of innovation in all aspects of work
- Mediate where necessary, in such matters as conflicts of view or interest between members of the MCN or commissioners, to enable and encourage reconciliation

## 2.3 Enabling Patient and Public Involvement

- Promote an open and transparent policy of public engagement within the MCN
- Ensure effective and regular interaction with patient and public groups in respect of feedback and consultation on proposed workplans
- To act as a champion for patients and their interests in respect of the strategy development and decision-making of the MCN

## 2.4 Promoting Equality

- Ensure robust communication between all members of the MCN at all times
- Ensure that the MCN consider improvement of care and systems regardless of setting
- Ensure all members of the MCN complete Conflicts of Interest declarations on an annual basis
- Encourage the development of a wide range of skillmix within the MCN and across all clinical settings
- Uphold organizational policies and principles on the promotion of equality

<b>JOB DESCRIPTION AGREEMENT</b>	
<b>Job Holder's Signature:</b>    <b>Medical Director Signature:</b>    <b>LDN Chair's Signature</b>	<b>Date:</b>    <b>Date:</b>    <b>Date:</b>



## Person Specification

<b>Education/Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
Inclusion in the GDC register with either an appropriate post graduate qualification to practice within the specialty, as named by the title of the MCN, or to be included on one of the GDC's relevant Specialist Lists, instead	√	
<b>Experience</b>		
Working at Consultant/Specialist level	√	
Managing, training & mentoring staff	√	
Practical experience in facilitating change	√	
Scientific publications, presentation of papers at conferences & seminars		√
Experience of active involvement in local, regional or national strategy groups	√	
<b>Personal qualities</b>		
Able to prioritise work	√	
Able to work well against a background of change and uncertainty	√	
Adaptable to situations, can work productively with people of all capabilities and attitudes	√	
Commitment to team-working and respect and consideration for the skills of others	√	
Self-motivated, pro-active and innovative	√	
Cope with uncertainty and lead others through such		
High standards of professional probity	√	
Proven and recognised interest in clinical service development		√
<b>Skills</b>		
Strategic thinker with proven leadership skills	√	
Excellent oral and written communication skills with the ability to develop strong working relationships with clinicians and managers at all levels	√	
Effective interpersonal, motivational and influencing skills	√	
Ability to respond appropriately in unplanned and unforeseen circumstances	√	
Good presentational skills (oral and written)		√
Pragmatic negotiator with sensible expectation of what can be achieved	√	
Computer literate (evidence of knowledge and use of a variety of software packages <i>eg MS Office</i> )		√
Ability to design, develop, interpret and implement policies	√	
Able to operate effectively across organisational boundaries To cope with uncertainty and lead others through such	√	√
<b>Knowledge</b>		
Understanding of the broader framework of the NHS alongside current policies in relation to health and social care	√	
Understanding of social and political environment		√
<b>Other</b>		
Ability to travel throughout the MCN area as required and to travel to meetings nationally		√