THE ROYAL COLLEGE OF SURGEONS OF EDINBURGH
THE ROYAL COLLEGE OF SURGEONS OF ENGLAND
THE ROYAL COLLEGE OF PHYSICIANS AND SURGEONS OF GLASGOW

REGULATIONS RELATING TO THE TRICOLLEGIATE
DIPLOMA OF MEMBERSHIP IN ORAL SURGERY
(M. Oral Surgery)

(DECEMBER 2011)
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Important Note: As these Regulations are subject to periodic review it is recommended that candidates ensure that they refer to the College websites to ensure that they have the most up-to-date information. The Regulations should be read in conjunction with the Guide to Candidates and all other associated documentation.

Visit any of the following websites:

www.rcsed.ac.uk         www.rcpsg.ac.uk         www.rcseng.ac.uk

1     INTRODUCTION

1.1     This document contains the Regulations for the Diploma of Membership in Oral Surgery.

Further information can be obtained from the following sources:
Examination Section
The Royal College of Surgeons of Edinburgh
3 Hill Place
Edinburgh, EH8 9DS
Telephone +44 (0)131 527 1600
dental.exams@rcsed.ac.uk
www.rcsed.ac.uk

Examination Department
The Royal College of Surgeons of England
35-43 Lincoln’s Inn Fields
London, WC2A 3PE
Telephone +44 (0)20 7869 6281
Fax +44 (0)20 7869 6290
exams@rcseng.ac.uk
www.rcseng.ac.uk

Examinations and Assessment Unit
Royal College of Physicians and Surgeons of Glasgow
232-242 St Vincent Street
Glasgow, G2 5RJ
Telephone +44 (0)141 221 6072
Fax +44 (0)141 221 1804
exam.office@rcpsg.ac.uk
www.rcpsg.ac.uk

1.2     All parts of the examination are conducted in English.

The Examination will be held in the UK according to demand.
2 PURPOSE & AIM OF THE EXAMINATION

2.1 PURPOSE
The Diploma of Membership in Oral Surgery is a summative assessment in the field of Oral Surgery as defined by the Learning Outcomes. It is intended to test the candidates’ knowledge and understanding relevant to the practice of a Specialist in Oral Surgery. The Learning Outcomes are those laid down in the Specialty Training Curriculum, Oral Surgery from the Specialty Advisory Committee for Oral Surgery and agreed by the General Dental Council.

2.2 AIM
To allow the candidate to demonstrate a core knowledge and understanding of the principles and practice of Oral Surgery and the planning and delivery of Oral Surgery

3 STRUCTURE OF THE EXAMINATION

3.1 The Examination consists of three components. At their first sitting, candidates must attempt all three components of the examination.

3.2 The Examination will consist of:

Written Examination consisting of Multiple Choice Questions (MCQs) and Extended Matching Questions (EMQs)

Objective Structured Clinical Examination (OSCE)

1 hour Oral Examination based on four written clinical case reports submitted by the candidate. One case will be presented orally by the candidate for 10 minutes and the candidate will then be questioned on the presented case and the other three submitted case reports for a further 50 minutes.

Candidates should refer to the document “Guide to Candidates” which can be downloaded from the College websites or obtained by post from the Colleges. This contains further information on the Examination structure.

4 ENTRANCE REQUIREMENTS

4.1 To be eligible to enter for the Diploma examination all candidates must provide certified evidence of possession of a primary dental qualification that is acceptable to the Colleges.

4.2 Candidates may apply for entry to the examination having completed 2½ years of full-time or equivalent part-time training acceptable to the Colleges by the date of the examination. The training should preferably be continuous but in some cases breaks in training may be permitted. The total training period should not normally exceed six years.
4.3 To be eligible for the examination, prospective candidates must fulfil one of more of the following criteria:

i). Have normally completed at the date of commencement of the examination a minimum of 30 months of a full-time 3 year training appointment (or pro-rata for part-time trainees) in appropriate posts, courses and programmes.

ii) Be registered as a Specialist in Oral Surgery in the UK.

iii). Have completed at least 30 months full-time (or part-time equivalent i.e. not less than half-time over a maximum of six continuous years) of speciality training overseas or in the EEA in a programme of speciality training which is acceptable to the Colleges.

4.4 Candidates who do not exactly fulfill the above requirements may apply for special consideration of their experience by submitting the full details normally at least four months before the closing date of the examination diet they wish to apply for. Details of the documentation which such candidates are required to provide are available from the Colleges on written application.

5 ELIGIBILITY FOR THE AWARD OF THE DIPLOMA

5.1 To be eligible for award of the Diploma candidates must have complied with all parts of the Regulations and passed the Examination. Award of the Diploma is dependent on receipt of satisfactory evidence that the candidate has completed a period of three years of full-time post-qualification or equivalent part-time training in oral surgery acceptable to the Colleges.

6 APPLICATION FOR ADMISSION TO THE EXAMINATION

6.1 Applications for admission to the examination must be fully completed and accompanied by the required certified evidence and the full amount of the fee payable for the examination. Each diet of the examination will be advertised by all three Colleges and candidates should send their application form to the administering College. (The examination centre will rotate between the three Colleges. Therefore candidates may sit a diet of the examination in a different College from the one to which they originally applied).

6.2 Applications must be made on the appropriate (paper or electronic version) application form and must reach the administering College by the specified closing date. Those received after the closing date will not be processed.

7 RESULTS

7.1 Results will be posted on the relevant secure College website and distributed by post.

8 FEEDBACK

8.1 Unsuccessful candidates will be provided with written feedback on their performance on request within one month of the publication of the results. Feedback is not available to successful candidates.
9 LIMITATION ON THE NUMBER OF ATTEMPTS

9.1 There is no limit to the number of times a candidate may sit the examination.

10 INFRINGEMENT OF THE REGULATIONS

10.1 The Colleges may refuse to admit to the examination, or may not allow to proceed with the examination, any candidate who infringes any of the regulations or who is considered by the examiners to be guilty of behaviour prejudicial to the proper management and conduct of the examination.

Examples of such infringements can be found in the Guide to Candidates

10.2 The list of examples in the Guide to Candidates is not exhaustive. Further information can be obtained from the guidelines on suspected malpractice which are available on the College websites.

11 APPEALS AND COMPLAINTS

11.1 Candidates who wish to make an appeal about the conduct of their examination must address it to the relevant College within 28 days of the dispatch of results in writing. Appeals will be considered which allege maladministration or bias or impropriety of some kind, whether in the conduct or in the determination of the result of the examination. Appeals disputing the academic judgment of the examiners will not be allowed.

12 WITHDRAWAL FROM THE EXAMINATION

12.1 Any candidate who wishes to withdraw an application for admission to the examination must notify the relevant College in writing. A refund or transfer of the fee paid may be made (less an administrative fee), provided that notice of an intention to withdraw is received by the relevant College before the closing date by which applications are due, as shown in the examinations calendar. Refunds or transfers are not normally made to any candidate who withdraws after the closing date.

12.2 Any candidate who wishes to withdraw an application for admission to the examination on medical grounds and request a refund or transfer of fee must submit a request in writing to the relevant College, accompanied by a medical certificate. An application for consideration of a refund or transfer of fee on compassionate grounds should be supported by full details, plus a supporting letter from an appropriate professional. Each such application must be submitted to the relevant College within 28 days following the date of the commencement date of the examination.

12.3 The Colleges reserve the right to review admission to the examination on an individual basis in exceptional circumstances.

12.4 A candidate who becomes ill or has an accident during the examination must inform the Lead Examiner for that diet as soon as possible. On the advice of the Lead Examiner, the candidate may withdraw from the examination or the Lead Examiner may agree with the candidate how the candidate should proceed to complete the examination.
13 CANDIDATES WITH SPECIAL CIRCUMSTANCES

13.1 Tailored examination and other assessment arrangements will be made for individual candidates with additional needs due to learning differences (such as dyslexia) or due to permanent or temporary disability through reasonable adjustments. These arrangements are intended to ensure that candidates are able to perform to the best of their ability and that they are not discriminated against because of learning differences or because of permanent or temporary disability.

Whilst it is the responsibility of the College to ask candidates if they have any additional needs, it is the responsibility of the candidate to notify the College when they submit their application of any additional needs they have, the reason for them, and any reasonable adjustments that have been helpful in the past.

Applications for reasonable adjustments to meet additional needs are normally required to be supported by written evidence. For example, in the form of a medical report from their general medical practitioner for medical conditions, or an educational psychologist's report for a learning difference such as dyslexia.

14 EXEMPTIONS

14.1 If a candidate has failed the examination but has passed any of the three components of the examination they will not be required to resit that component(s). A pass in the respective component may normally be carried forward for three further diets within a time-scale of two years (Extenuating circumstances may apply).

14.2 If a candidate has failed the clinical case presentation component of the examination and resits the examination, they may present the same cases or different cases, at their discretion.

14.3 No other applications for exemption from any other component of the examination will be considered.

15 PROOF OF IDENTITY AT THE EXAMINATION

15.1 Candidates must bring their passports to each part of the examination. Exceptionally, candidates who are not in a position to provide a passport must produce an official document that includes their name, signature and a current photograph e.g. current photographic driving license.

15.2 For the purpose of visual identification, any candidate sitting any examination may be required to remove any clothing and/or other item which covers all, or part of, the candidate’s face. The Colleges will observe sensitivity in the visual identification of candidates.

15.3 To facilitate the assessment of non-verbal communication skills and interaction with the examiner, the Colleges reserve the right to require candidates to remove any clothing and/or other item which covers all, or part of, the candidate’s face.
16  **DIPLOMA CERTIFICATE**

16.1 Candidates who pass the Examination held jointly by the Royal College of Surgeons of Edinburgh, the Royal College of Surgeons of England and the Royal College of Physicians and Surgeons of Glasgow (and who have completed the required amount of training) shall be entitled to the designation of Member in Oral Surgery of their chosen Faculty and shall receive a diploma of membership bearing the seal of that College.

16.2 Successful candidates will be granted Membership of the Faculty of Dental Surgery of the relevant College on payment of such election fee and annual subscription as may be determined from time to time by the Council of the relevant College. Members of the Faculty of Dental Surgery may participate in Faculty and College educational and social activities.

17  **CURRICULUM – this is defined by the LEARNING OUTCOMES**