

Application for entry to the Specialist List in Oral Surgery

IMPORTANT: You are only able to apply to be on the Oral Surgery Specialist List if you are currently registered as a dentist in the UK with the General Dental Council.

Please read this form and guidance carefully to ensure you are applying through the correct route before submitting your application.

This application form, accompanying documents and registration fee should be posted to:

General Dental Council
Registration Department
37 Wimpole Street
London
W1G 8DQ

Phone: +44 (0)207 344 3741
Fax: +44 (0) 207 487 2643
Email: assessments@gdc-uk.org

Section 1. Your details (please complete in BLOCK letters):

Title: Mr Mrs Ms Miss

Surname:

First names:

GDC Registration no.:

Nationality:

Registered Address:
.....
.....
.....
.....

Postcode:

Other contact details

Daytime tel. no.:

Email address:

2. Basis of application

(Please read the guidance notes before submitting your application)

I apply for entry to the General Dental Council's Specialist List in Oral Surgery on the basis of (please tick):

- Route 1** Exempt person with a specialist qualification in Oral Surgery awarded by an EEA Member State where their training began or after the reference date, as listed in Annex 1 of this application form.
- Route 2** Exempt person with a specialist qualification in Oral Surgery awarded by an EEA Member State, where training began before the reference date(as listed in Annex 1 of this application form); AND
- Route 2a** This qualification satisfies the requirements laid out in Article 35 of the Directive 2005/36/EEC
- OR;
- Route 2b** The applicant has been practising as a specialist in Oral Surgery in an EEA Member State for a least three consecutive years in the last five years, as their qualification **does not** satisfy the requirements laid out in Article 35 of the Directive 2005/36/EEC.
- Route 3** Exempt person with a specialist qualification in Oral Surgery awarded by an EEA Member State at any time, and where the qualification is **not** listed in Annex 1 of this application form.
- Route 4** Exempt person with a specialist qualification in Oral Surgery awarded by the former German Democratic Republic.
- Route 5** Exempt person with a specialist qualification in Oral Surgery awarded by the former Soviet Union or the former Yugoslavia.
- Route 6** Specialist Oral Surgery qualification awarded from outside the UK.
- Route 7** Knowledge and experience in Oral Surgery derived from academic or research work.
- Route 8** Exempt person with a specialist qualification in Oral Surgery awarded from outside the EEA and **has not** been able to practise as a specialist in Oral Surgery in any EEA Member State, as this qualification **has not** been recognised in another EEA Member State.
- Route 9** Exempt person with a specialist qualification in Oral Surgery awarded from outside the EEA, whose qualification **has been accepted** by an EEA Member State and therefore allows them to practise as a specialist in Oral Surgery in that EEA State.
- Routes 10 and 11 ONLY applicable to those who hold a specialist qualification in Oral and Maxillofacial Surgery**
- Route 10** Exempt person with a specialist qualification in Oral and Maxillofacial Surgery awarded by an EEA Member State, where this specialist training was a minimum of at least three years in duration.
- Route 11** Registered as a specialist on the General Medical Council's Register for Oral and Maxillofacial Surgery.

3. Signature

I declare the information I have given on this form is accurate and I enclose full documentary evidence in support of my application in accordance with the guidance notes that follow.

Signed: Date:

Guidance notes

Original documents

We advise against sending original documents and do not take any responsibility for documents that are lost in the post. It is therefore at your own risk if you decide to send them. You should enclose an additional £10 if you want us to return any of the documents you have sent us.

Exempt persons

For information on exempt person status, please refer to the document "Guidance on entitlement to be treated as an EEA national (2004/38/EC)" which can be found on the website www.gdc-uk.org or by contacting the Registration Assessment Team.

Evidence of Nationality

Please submit either a certified copy of your valid passport or EEA Member State identity card, clearly showing your photograph and personal details, as well as the expiry date of this document.

Application via routes 6 - 10. Documents that must be submitted (if applicable):

- A log book of clinical work, validated by the institution where the work was carried out. Any patient names and addresses should be removed from this document. Please note that if the GDC receives a log book with these details not anonymised, the whole application will be returned.
- References from your training supervisors testifying to your knowledge and experience in Oral Surgery. (Please note character references will not be accepted as part of your application.)
- A detailed curriculum and outline of the course appropriate for the time you underwent the specialist Oral Surgery training. This must be authenticated by the Dean, Head of School or Programme Director from the educational institute or hospital where the course was taken.
- A copy of your Curriculum Vitae detailing a complete record of post-graduate study, research, teaching and employment to date.

If you intend to apply via Routes 6 - 10, please note that your application will be assessed by comparing it to the CCST Oral Surgery curriculum. It would be beneficial when putting your application together to take a look at this document so that you are able to gain an understanding of what specific information is required. Please refer to the website www.gdc-uk.org if you have not received a copy of this curriculum.

NOTE: When applying via Routes 6 - 10 you must submit one set of certified copies and one set of photocopied documents with your application form.

Certified Copies of Original Documents

The GDC's guidelines for the certification of copies of original documents are as follows:

- (i) The document should be first generation photocopy (i.e. a photocopy of the original document, not a photocopy of a photocopy or a fax).
- (ii) The person certifying the copy of the document should be a Notary Public, Commissioner of Oaths, Justice of the Peace, lawyer, solicitor or an authorised officer of an embassy or consulate.
- (iii) The person certifying the copy must confirm in English writing that they have inspected the original document and that the copy of the document they are certifying is 'a true copy of the original document.'
- (iv) The person certifying the copy must also write on the copy their full name, address and if they do not have a stamp, their professional status. They must then sign the copy.
- (v) The person certifying the document cannot be the applicant themselves, a relative, their partner/spouse, even if their professional status is one listed in point (ii).

Translations

Anything that is not in English must be translated according to the GDC's standards:

- (i) The certified translation must be produced by a qualified translator; and
- (ii) The translation must be bonded to a photocopy of the specific document; and

(iii) The translator must confirm in English writing that the translation is an exact translation of the copy attached; and

(iv) The translator must provide their contact details.

(v) The Council will not accept a translation of a translation (e.g. a Polish diploma translated into German, then to English from German is not acceptable).

Notification of outcome

The GDC will acknowledge receipt of your application within 10 working days. If any further information is needed, the GDC will contact you within a month of your application being received. You will be notified of the decision of the your application in writing within 3 months, or in certain cases 4 months from the date your application is received and full supporting documentation is in order.

Routes to Registration

Route 1.

Please refer to Annex 1 for a list of recognised specialist qualifications awarded by an EEA Member State (not including the United Kingdom), where the training for this award began on or after the specified reference date.

If you hold one of these qualification, please provide a certified copy of this certificate in its original language. You are ONLY eligible to apply via this route if the certificate contains the exact wording as listed in Annex 1.

Route 2a.

If you hold a specialist dental qualification awarded in an EEA state where your training commenced before the reference date listed for that state (in the table below) AND your qualification satisfies the requirements as laid out in Article 35 of the Directive 2005/36/EC, you must submit the following:

- A certified copy of your Oral Surgery specialist qualification
- An authorised English translation of your specialist qualification
- A letter from the competent authority in the EEA state where you qualified confirming that your specialist qualification in Oral Surgery meets the requirements as laid out in Article 35 of the Directive 2005/36/EEC.
- If this letter is not issued in English, you will need to have it translated according to the GDC guidelines.

Country	Relevant Date	Country	Relevant Date
Bulgaria	1.1.2007	Netherlands	28.1.1980
Czech Republic	19.7.2007	Poland	1.5.2004
Denmark	28.1.1980	Portugal	4.6.2008
Germany	28.1.1980	Romania	17.12.2008
Greece	1.1.2003	Slovenia	1.5.2004
Ireland	28.1.1980	Slovakia	17.12.2008
Italy	21.5.2005	Finland	1.1.1994
Cyprus	1.5.2004	Sweden	1.1.1994
Lithuania	1.5.2004	Norway	1.1.1994
Hungary	1.5.2004		
Malta	1.5.2004		

Route 2b.

If you hold a specialist dental qualification awarded in an EEA state where your training commenced before the reference date listed for that state (in the table above) AND you have been practising as an Oral Surgery specialist in the EEA state for at least three consecutive years in the last five years, you must submit the following:

- A certified copy of your specialist qualification
- An authorised English translation of your specialist qualification
- A letter from the competent authority in the EEA state where you have working confirming that you have been practising as a Specialist in Oral Surgery for at least three consecutive years in the last five year prior to the issue of this letter.
- If this letter is not issued in English, you will need to have it translated according to GDC guidelines.

Route 3.

If you hold a specialist dental qualification in Oral Surgery which is not listed in Annex 1 and was awarded at any time from an EEA Member State, you must submit the following:

- A certified copy of your Oral Surgery specialist qualification
- An authorised English translation of your qualification, if the original document is not in English
- A certificate issued by the competent authority from the EEA state where you trained confirming that the qualification was awarded following a minimum of three years full time specialist training as specified in Article 35 of the Directive 2005/36/EC and is treated the same as a qualification from that state as listed in Annex 1.

Route 4.

If you hold a qualification in Oral Surgery from the former German Democratic Republic, where training commenced before 3 October 1990, you must submit the following:

- A certified copy of your Oral Surgery specialist qualification
- An authorised English translation of your qualification, if the original document is not in English
- A certificate issued by the competent authority in Germany stating that you have been practising as a specialist in Oral Surgery in Germany for at least three consecutive years in the last five years prior to the issue of this certificate; AND
- That you are authorised to practise as a specialist in Oral Surgery in Germany under the same conditions as those who have the qualification from Germany as listed in Annex 1.

Route 5.

If you hold a specialist qualification in Oral Surgery obtained from one of the territories listed in column (a) where the training began before the date listed in column (b), you must submit the following:

- A certificate from the competent authority of the EEA specified in the corresponding entry in column (c) which states that your specialist qualification in Oral Surgery has the same legal validity as the qualification listed in respect of that State in Annex 1; AND
- That you have effectively and lawfully practised Oral Surgery in that state for at least three consecutive years during the last five years prior to the issue of this certificate.

Column (a) - Territory	Column (b) - Date	Column (c)- EEA State
Former Soviet Union	20 August 1991	Estonia
Former Soviet Union	21 August 1991	Latvia
Former Soviet Union	11 March 1990	Lithuania
Yugoslavia	25 June 1991	Slovenia

For applicants applying via routes 6 - 10, it is essential (where applicable), that the following documentation is enclosed as part of the application:

- A log book of clinical work, validated by the institution where the work was carried out and should contain no patients' names and addresses.
- References from your training supervisors testifying to your experience in Oral Surgery.
- A detailed outline of the curriculum and course appropriate for the time you underwent the specialist Oral Surgery training. This must be authenticated by the Dean, Head of School or Programme Director from the educational Institute or hospital where the course was undertaken.
- A copy of your Curriculum Vitae detailing a complete record of post-graduate study, research, teaching and employment to date.

Route 6. Specialist Oral Surgery qualification awarded from outside the UK

When applying under this route, you must include the following documentation issued by the institute that awarded your qualification:

- A certified copy of your Oral Surgery qualification
- Details of the entry criteria for the course which should include qualifications and training requirements
- The full curriculum leading to the award of the qualification, diploma or certificate (these should be current at the time at which you were studying for the qualification)
- Details of the duration of training
- Details of where the training took place eg. hospital, primary care setting, university
- Details of how you were supervised including the names and qualifications of your supervisors
- Details of how you were assessed during your training eg. examinations, coursework, etc and the outcomes of these assessments.
- If any of these documents are not in English, they must be translated according to the Council's standards.

Route 7. Knowledge of and experience in Oral Surgery derived from academic or research work

NOTE: This route is not suitable if you are applying on the basis of experience and knowledge in Oral Surgery derived SOLELY from clinical work. To be eligible to apply via Route 7, you must also provide evidence of relevant formal postgraduate qualification/s.

When applying under this route, you must include the following documentation:

- Evidence of any postgraduate qualifications derived from academic or research work including certificates, an abstract of any thesis and a copy of the syllabus.
- Evidence of any supervised training which could include training log books, course prospectuses and syllabuses, evidence of successful completion of training programmes, names and qualifications of training supervisors, evidence of any general professional training prior to commencing academic or research work in the speciality.
- Details of research projects you have been involved in, details of grants awarded, abstracts of publications, names and addresses of supervisors, logs of clinical treatment undertaken as part of the research project, and outline of your particular clinical or other responsibilities and the ways in which these are deployed e.g. in specialised clinics or specialised laboratory or diagnostics services, details of the duration of your involvement in the specific field of academic or research work.
- If any of these documents are not in English, they must be translated according to the Council's standards.

Route 8. Exempt person with a specialist qualification in Oral Surgery awarded from outside the EEA that has not been able to practise as a specialist in Oral Surgery as this qualification has not been recognised in another EEA Member State

When applying under this route, provide any of the following documentation that is applicable to you:

- A certified copy of your Oral Surgery qualification
- Details of the entry criteria for the course which should include qualifications and training requirements
- The full curriculum leading to the award of the qualification, diploma or certificate (these should be current at the time at which you were studying for the qualification)
- Details of the duration of training
- Details of where the training took place eg. hospital, primary care setting, university
- Details of how you were supervised including the names and qualifications of your supervisors
- Details of how you were assessed during your training eg. examinations, coursework, etc and the outcomes of these assessments.
- If any of these documents are not in English, they must be translated according to the Council's standards.

Route 9. Exempt person with a specialist qualification in Oral Surgery awarded from outside the EEA, whose qualification has been accepted by an EEA Member State and therefore allows you to practise as a Specialist in Oral Surgery in that EEA State.

When applying under this route, provide any of the following documentation that is applicable to you:

- Certified copies of the dental qualification/s you have been awarded.
- Certified copy of the syllabus at the time of your training.
- Evidence to demonstrate relevant dental knowledge and experience. This could include structured references from consultants and colleagues, abstracts of referred publications, logs of treatment undertaken, course materials written by you for courses you have organised, materials relating to congresses and seminars you have attended.
- Confirmation from the relevant EEA Member State that the specialist Oral Surgery qualification is treated the same as a qualification for that state as listed in Annex 1 of this application form.
- Evidence of how equivalence in that relevant EEA Member state was achieved for your Oral Surgery qualification - i.e. was there an examination or assessment.
- Evidence (if applicable) of any practise as a Specialist in Oral Surgery.
- Any other **relevant** documents to support your application that provide further evidence that the Oral Surgery qualification gained, meets the criteria set out in the GDC's curriculum for Oral Surgery.
- If any of these documents are not in English, they must be translated according to the Council's standards.

Route 10. Exempt person with a specialist qualification in Oral and Maxillofacial Surgery awarded by an EEA Member State, where this specialist training was a minimum of at least three years in duration.

(All training and qualification will be assessed to determine whether they are equivalent to the training required to obtain a CCST in Oral Surgery. Therefore, please ensure you obtain a copy of the CCST curriculum in Oral Surgery when preparing your application.)

When applying under the route, you must submit the following:

- Certified copies of your Oral and Maxillofacial Surgery qualification/s.
- Certified copy of the syllabus at the time of your training.
- Evidence to demonstrate relevant dental knowledge and experience. This could include structured references from consultants and colleagues, abstracts of referred publications, logs of treatment undertaken, course materials written by you for courses you have organised, materials relating to congresses and seminars you have attended.
- Evidence (if applicable) of any practise as a Specialist in Oral Surgery.
- Evidence from the competent authority in the relevant EEA Member State, if you have been allowed to practise as a Specialist in Oral Surgery.
- Any other **relevant** documents to support your application that provide further evidence that the Oral Surgery qualification gained, meets the criteria set out in the GDC's curriculum for Oral Surgery.
- If any of these documents are not in English, they must be translated according to the Council's standards.

Route 11. Registered as a Specialist on the General Medical Council's (GMC) Register for Oral and Maxillofacial Surgery

When applying under this route, you must submit the following:

- A certified copy of your specialist certificate, confirming your status on the GMC's Register for Oral and Maxillofacial Surgery. OR;
- Other appropriate equivalent documentation issued by the GMC, confirming your status on the Register for Oral and Maxillofacial Surgery.

ANNEX 1 - A list of Oral Surgery Specialist Qualifications awarded in an EEA Member State that are eligible for entry to the GDC's Oral Surgery Specialist List

Country	Name of Oral Surgery Qualification	Awarding Body	Reference Date (where training began ON or AFTER this date)
Bulgaria (България)	Свидетелство за призната специалност по 'Орална хирургия'	Факултет по дентална медицина към Медицински университет	1 January 2007
Czech Republic (Česká republika)	Diplom o specializaci (v oboru orální a maxilofaciální chirurgie)	1. Institut postgraduálního vzdělávání ve zdravotnictví 2. Ministerstvo zdravotnictví	19.7.2007
Denmark (Danmark)	Bevis for tilladelse til at betegne sig som specialtandlæge i hospitalsodontologi	Sundhedsstyrelsen	28.1.1980
Germany (Deutschland)	Fachzahnärztliche Anerkennung für Oralchirurgie/Mundchirurgie	Landes Zahnärztekammer	28.1.1980
Greece (Ελλάς)	Τίτλος Οδοντιατρικής ειδικότητας της Γναθοχειρουργικής (up to 31 December 2002)	– Νομαρχιακή Αυτοδιοίκηση – Νομαρχία	1.1.2003
Ireland	Certificate of specialist dentist in oral surgery	Competent authority recognised for this purpose by the competent minister	28.1.1980
Italy (Italia)	Diploma di specialista in Chirurgia Orale	Università	21.5.2005
Cyprus (Κύπρος)	Πιστοποιητικό Αναγνώρισης του Ειδικού Οδοντιάτρου στην Στοματική Χειρουργική	Οδοντιατρικό Συμβούλιο	1.5.2004
Lithuania (Lietuva)	Rezidentūros pažymėjimas, nurodantis suteiktą burnos chirurgo profesinę kvalifikaciją	Universitetas	1.5.2004
Hungary (Magyarország)	Dento-alveoláris sebészet szakorvosa bizonyítvány	Az Egészségügyi, Szociális és Családügyi Minisztérium illetékes testülete	1.5.2004
Malta	Ċertifikat ta' speċjalista dentali fil-Kirurgija tal-ħalq	Kumitat ta' Approvazzjoni dwar Speċjalisti	1.5.2004
Netherlands (Nederland)	Bewijs van inschrijving als kaakchirurg in het Specialistenregister	Specialisten Registratie Commissie (SRC) van de	28.1.1980

		Nederlandse Maatschappij tot bevordering der Tandheelkunde	
Poland (Polska)	Dyplom uzyskania tytułu specjalisty w dziedzinie chirurgii stomatologicznej	Centrum Egzaminów Medycznych	1.5.2004
Portugal	Título de Especialista em Cirurgia Oral	Ordem dos Médicos Dentistas (OMD)	4.6.2008
România	Certificatul de specialist în Chirurgie dento-alveolară	Ministerul Sănătății Publice	17.12.2008
Slovenia (Slovenija)	Potrdilo o opravljenem specialističnem izpitu iz oralne kirurgije	1. Ministrstvo za zdravje 2. Zdravniška zbornica Slovenije	1.5.2004
Slovakia (Slovensko)	Diplom o špecializácii v špecializačnom odbore maxilofaciálna chirurgia	– Slovenská zdravotnícka univerzita – Univerzita Pavla Jozefa Šafárika v Košiciach	17.12.2008
Finland (Suomi)	Erikoishammaslääkärin tutkinto, suu- ja leuka-kirurgia / Specialtandläkar-examen, oral ochmaxillofacial kirurgi	– Helsingin yliopisto/Helsingfors universitet – Oulun yliopisto – Turun yliopisto	1.1.1994
Sweden (Sverige)	Bevis om specialistkompetens i oral kirurgi	Socialstyrelsen	1.1.1994
Norway (Norge)	Bevis for gjennomgått spesialistutdanning i oralkirurgi	Odontologisk universitetsfakultet	1.1.1994